

PTA Handover Meeting ~ 15th July 2020 @ 8pm (via video-conference)

Present: Claire Hathaway-Jennings (CHJ), Angela Bulgin (AB) Ross Harris (RH), Chris Jackson (CJ), Neil Wright (NW), Lindsay Goodyear (LG), Sarah Bates (SB)

Introduction to the current PTA team and information

- Ross (treasurer) let us know that currently there is £7,057.59 in the PTA account (including cash, money in bank and money awaiting to go to the bank)
- The Outdoor Classroom that the current PTA would like to purchase is around £8,500 (JP Morgan has been asked to contribute £500-£1,000 towards this) so a further £1,000 is needed in fundraising over the summer. Hoping to install this on 21st September 2020
- Summer Fundraising Challenge: pupils to walk from Land's End to John O'Groats, 2 miles each and raise as much as they can, tweeting photos and paying into AB's PayPal account (or RH says he is still happy to handle cash if people prefer)

Useful information from current PTA team

- Ask the School to pay for items (generally) as they don't pay VAT/can claim VAT back and then the PTA pay the school
- We are a NUT-FREE school

School Calendar of Events (previous years have built up to this)

Month	Event	Information	Profit	Person to ask
September	Reception Cream Tea	New starters – School runs this & PTA members attend & say hi Teas, coffees, cream tea Uniform on Sale	N/A	
September	Christmas Cards	Tight turnaround of MID-September! (Ask parents to reply a few days before)	£886.45 (2019)	Susana Mateus
October	School Disco	£1 mufti to wear to school £2 for disco £3 if including sweets School Dad does the disco (£25 voucher to say thank you) Sweets – cash & carry Y1&2, 15 mins, 2&3, 15 mins, 4&5 Teachers are good and help fun February last year FIRST AID TRAINED member all the time (eg TA)	£1,000 (2019)	Carole Dee
December	Christmas	Presents – Class present easier than individual eg wet play game. Teachers given a Year group budget. Candy cane per pupil. Going forward, YR – will need 2 of everything, Y1-6 3 of everything Y6 need some Wet Play Toys as they don't have any Christmas Trees – real outside? (No lights due to extension lead issue)	Christmas DVD & photo £600	Harry – decorations/steps Teachers – presents Carole Dee (DVD recording)? Christmas Stamps (Angela)

		<p>Fake for Hall? (All labelled in boxes) Decorate – Barry – steps – last Friday in November (Beers to say thanks!) 1 in library, 1 in Reception Area (might need another 1?) Christmas Decs down on last day of term Christmas Fair – use teachers a lot (!). Make items with children to sell (popular & easy). Class run each stall (or Year Group) 20p games so children can do them Need large sum of petty cash (£350+) Choir outside? Raffle - Deborah Tuck – contacts large companies for prizes Ross keeps track of each stall's profits If no Fair in 2020, then could still make something to sell. Teachers sometimes ask for money back for resources (make sure they keep receipts) Parents want to buy what their child has made Christmas photo (with eg hats!) & sell. Mr J takes photo. Order £1 for 2 photos (print at Tesco) Teachers send in Book Bags Nativity DVD – Dad in school records DVD. £50 voucher for day as way of thanks Christmas Stamps – write to Santa & get a reply</p>		Deborah Tuck – raffle (no longer wants to run it)
January	Tea-towels	YR &1, 2&3, 4-6 £4 per tea towel, £10 for 3. Coaster if buy tea towel. Push it for Mother's Day but be mindful.		Lizzie Osgothorpe
February	Disco?			
March/April	Easter Fair	1/2 stalls, ice cream van, cakes Easter Bunny outside – Hunt – leaves treat on Teacher's Desk (eg football, outside toy)		
June/July	Sports Day	Ice lollies / drinks for sale Could ask Tesco to donate? Cash & Carry for drinks Bags of ice Could get a freezer for PTA cupboard (need a screwdriver to open it)	Not much but liked by parents	
July	Summer Fair	Secure date with Mr J (already one in diary)		

		Plan for outside and hope it doesn't rain ALDI/Tesco/donations/Cash & Carry Tickets eg £10 for family of 4 Hot dogs, Papa John pizzas Teachers help run fair – grab pizza & can of drink for them to say thank you FIRST AID TRAINED person needed all day (eg TA)		
July 2021	Leaver's Party	Speak to Y6 parents & Mr J Disco? Hoodies?		
Other	INSET trips	Trips to Legoland / Paulton's Park Lindsey looking into Harry Potter World Secure dates with Mr J first as INSET days can change		
Other	Ice Cream Van	Sunny days (some controversy over the engine running)		Mrs Peckham
Other	Cake Sales	Fairly regularly – was a Year group in charge each time, now all years as bigger & at 2 gates		
Other	Lottery	£1/wk win £20 with a National Prize once a Quarter Easy Fundraising under HAPTA – looking to raise £2,00 for a minibus with the Secondary Schools Direct Debit – Angela sorts		Angela
Other	Easy Fundraiser	Encourage parents/staff to use this to buy from internet sites (eg Amazon)		
Other	Second hand uniform shop	(by toilets in main reception) – Fran washes items – box in their for cash		Fran
Other	Facebook posts			Kate James
Other	Twitter page	Claire to give control to Neil (need to change the twitter handle)		Claire

Mr Jackson thanked Claire (still Chair of HAPTA), Angela & Ross for all their help and their offer of help in the future.